



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 June 2022 - 30 September 2022

Published by Tracey Pointon

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Exempt	Decision to be taken by	Date	Key Decision	Subject	Corporate Priorities	Other Committees to Consider Item / Date	Portfolio and Contact Officer details/Author	Proposed consultation and means
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Exempt	Decision to be taken by	Date	Key Decision	Subject	Corporate Priorities	Other Committees to Consider Item / Date	Portfolio and Contact Officer details/Author	Proposed consultation and means
Exempt 3	Cabinet	9/06/22	Key	Update on Gungate To update on progress with the Gungate site.	Town Centre		Leader of the Council Matthew Fletcher, Head of Economic Development and Regeneration matthew-fletcher@tamworth.gov.uk	County Council Homes England
Open	Cabinet	30/06/22	Non-Key	Grants Awarded 1st April 2021-31st March 2022 Summary of Grants awarded between 1st April 2021 - 31st March 2022	Living in Tamworth		Portfolio Holder for Voluntary sector, Town Centre, Evening economy & Community Safety Karen Clancy, Partnerships Manager karen-clancy@tamworth.gov.uk	N/A
Open	Cabinet	30/06/22	Key	Future High Streets	Infrastructure	Infrastructure,	Leader of the	None

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				Fund Update Quarterly update on the programme of work		Safety and Growth Scrutiny Committee 14 Jun 2022	Council Alice Poulton, Future High Streets Fund Project Officer alice-poulton@tamworth.gov.uk	
Open	Cabinet	30/06/22	Key	Neighbourhood Community Infrastructure Levy To agree a process for neighbourhood CIL spending.	Infrastructure	Infrastructure, Safety and Growth Scrutiny Committee 14 Jun 2022	Portfolio Holder for Skills, Planning, Economy & Waste Anna Miller, Assistant Director – Growth & Regeneration Anna-Miller@tamworth.gov.uk	N/A
Open	Cabinet	30/06/22	Non-Key	Proposals For Councillor Project Grants	Living in Tamworth		Portfolio Holder for Skills, Planning,	Relevant Portfolio Holders/Nomina

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				To consider proposals for the implementation of a retained funding pot for Councillor led project grants			<p>Economy & Waste, Portfolio Holder for Voluntary sector, Town Centre, Evening economy & Community Safety</p> <p>Joanne Sands, Assistant Director Partnerships joanne-sands@tamworth.gov.uk</p>	tions & Grants Committee
Open	Cabinet	30/06/22	Key	<p>Staffordshire Sustainability Board - Vision 2022-2023 The vision and pledge reflects collaborative working across Staffordshire to facilitate net zero carbon.</p>	The Environment		<p>Leader of the Council</p> <p>Anna Miller, Assistant Director – Growth & Regeneration Anna-Miller@tamworth.gov.uk</p>	n/a

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Exempt 3	Cabinet	30/06/22	Key	Solway Close To agree the approach for the site known as Solway Close.	Living in Tamworth		Leader of the Council Matthew Fletcher, Head of Economic Development and Regeneration matthew-fletcher@tamworth.gov.uk	Corporate Scrutiny - March 22
Exempt 1,2,3,4	Cabinet	30/06/22	Non-Key	Review of Democratic Services This report details proposals which aim to deal with the increased demand on the Legal and Democratic Services team.	Living in Tamworth		Portfolio Holder for Finance, Risk and Customer Services Anica Goodwin, Executive Director Organisation anica-goodwin@tamworth.gov.uk	Employees and Trade Unions

Exempt	Decision to be taken by	Date	Key Decision	Subject	Corporate Priorities	Other Committees to Consider Item / Date	Portfolio and Contact Officer details/Author	Proposed consultation and means
Exempt 3	Council	5/07/22	Key	Levelling Up Fund To endorse the proposals in the Levelling Up Fund Bid to Government.	Infrastructure		Leader of the Council Matthew Fletcher, Head of Economic Development and Regeneration matthew-fletcher@tamworth.gov.uk	Staffordshire County Council South Staffordshire College
Open	Council	19/07/22	Key	Delegated Powers for Urgent Revocations and Suspensions for Taxi Licences Proposal for Full Council to delegate powers for urgent revocation and suspensions for taxi licensing.	Living in Tamworth		Portfolio Holder for Voluntary sector, Town Centre, Evening economy & Community Safety Wendy Smith, Head of Environmental Health wendy-smith@tamworth.gov.uk	n/a

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Open	Cabinet	21/07/22	Non-Key	Quarter four 2021/22 Performance Report Quarter four 2021/22 Performance Report		Corporate Scrutiny Committee 21 Jun 2022	Leader of the Council John Day, Knowledge, Performance and Insight Co-ordinator johnda@tamworth.gov.uk	None
Open	Cabinet	21/07/22	Key	Shared Prosperity Fund To agree the shared prosperity fund investment plan, prior to submission to Government.	The Economy		Leader of the Council Matthew Fletcher, Head of Economic Development and Regeneration matthew-fletcher@tamworth.gov.uk	MP Local Enterprise Partnerships Voluntary Community sector Business population Further Education providers County Council
Open	Cabinet	21/07/22	Non-Key	Write Offs 1 April 2021 to 31 March 2022	The Economy		Portfolio Holder for Finance,	Not applicable

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				Debt written off for the period 01 April 2021 to 31 March 2022			<p>Risk and Customer Services</p> <p>Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk</p>	
Open	Cabinet	21/07/22	Key	<p>Capital Outturn Report 2021/22 To advise members on the final outturn of the Authority's Capital Programme for 2021/22 (subject to audit confirmation) and to request formal approval to re-profile specific programme budgets into 2022/23</p>	Infrastructure		<p>Portfolio Holder for Finance, Risk and Customer Services</p> <p>Roger Bennett, Head of Finance roger-bennett@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk</p>	Identification of requests for re-profiling of Capital Budgets in liaison with Budget Managers / CMT

Exempt	Decision to be taken by	Date	Key Decision	Subject	Corporate Priorities	Other Committees to Consider Item / Date	Portfolio and Contact Officer details/Author	Proposed consultation and means
Open	Cabinet	11/08/22	Non-Key	<p>Budget and Medium Term Financial Planning Process 2023/24</p> <p>To seek agreement to the proposed budget and medium term financial planning process for General Fund and the Housing Revenue Account for 2023/24</p>	Infrastructure		<p>Leader of the Council</p> <p>Stefan Garner, Executive Director Finance stefan-garner@tamworth.gov.uk,</p> <p>Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk</p>	The report includes proposals for the Budget Consultation process for 2022
Open	Cabinet	11/08/22	Key	<p>Application for an Increase to Prescribed Hackney Carriage Fare Rates</p> <p>Cabinet to consider the proposed increase to the Hackney Carriage Tariff set by the authority in light of an application to increase the fares by the</p>	Living in Tamworth		<p>Portfolio Holder for Voluntary sector, Town Centre, Evening economy & Community Safety</p> <p>Wendy Smith, Head of</p>	Public consultation will be taken on approval of the proposed fares by cabinet

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				Tamworth Hackney Carriage and Private Hire Association.			Environmental Health wendy-smith@tamworth.gov.uk	
Open	Cabinet	8/09/22	Non-Key	Quarter one 2022/23 performance report Quarter one 2022/23 performance report		Corporate Scrutiny Committee 16 Aug 2022	Leader of the Council John Day, Knowledge, Performance and Insight Co-ordinator johnda@tamworth.gov.uk	None
Open	Cabinet	8/09/22	Non-Key	Write Offs 1 April 2022 to 30 June 2022 Debt written off for the period 01 April 2022 to 30 June 2022	The Economy		Portfolio Holder for Finance, Risk and Customer Services Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	Not applicable

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Open	Cabinet Council	8/09/22 20/09/22	Key	<p>Annual Report on the Treasury Management Service and Actual Prudential Indicators 2021/22</p> <p>The Annual Treasury report is a requirement of the Council's reporting procedures.</p> <p>It covers the Treasury activity for 2021/22, and the actual Prudential Indicators for 2021/22.</p> <p>The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local</p>	The Economy		<p>Portfolio Holder for Finance, Risk and Customer Services</p> <p>Roger Bennett, Head of Finance roger-bennett@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk</p>	None required

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				Government Act 2003.				
Open	Cabinet	20/10/22	Key	Net Zero Carbon - baseline reporting This report will feedback the work undertaken by consultants to identify our carbon baseline.	The Environment	Infrastructure, Safety and Growth Scrutiny Committee 14 Sep 2022	Leader of the Council Anna Miller, Assistant Director – Growth & Regeneration Anna-Miller@tamworth.gov.uk	n/a
Exempt 3	Cabinet	20/10/22	Key	Amington Local Centre Update To provide an update on and agree actions for the future development of Amington Local Centre.	Infrastructure	Infrastructure, Safety and Growth Scrutiny Committee 11 Oct 2022	Portfolio Holder for Skills, Planning, Economy & Waste Matthew Fletcher, Head of Economic Development and Regeneration matthew-fletcher@tamworth.gov.uk	not applicable at this time.

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Open	Cabinet	1/12/22	Non-Key	Quarter two 2022/23 performance report Quarter two 2022/23 performance report		Corporate Scrutiny Committee 17 Nov 2022	Leader of the Council John Day, Knowledge, Performance and Insight Co-ordinator johnda@tamworth.gov.uk	None
Open	Cabinet	1/12/22	Key	Review of Temporary Reserves, Retained Funds and Provisions To advise Members on the levels of reserves and to seek approval to re-purpose unspent reserves, following review by the Executive Director Finance	Infrastructure		Portfolio Holder for Finance, Risk and Customer Services Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk	CMT following requests from budget managers

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Open	Cabinet Council	1/12/22 13/12/22	Key	<p>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2022/23</p> <p>This report is presented in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>	The Economy		<p>Portfolio Holder for Finance, Risk and Customer Services</p> <p>Roger Bennett, Head of Finance roger-bennett@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk</p>	None required
Open	Cabinet	1/12/22	Key	<p>Draft Base Budget Forecasts 2023/24 to 2027/28</p> <p>To inform Members of the re-priced base</p>	Infrastructure		<p>Leader of the Council</p> <p>Stefan Garner, Executive</p>	Discussions with EMT following Budget Consultation

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				budget for 2023/24, base budget forecasts for the period 2024/25 to 2027/28 and the underlying assumptions and to consider the future strategy to address the financial trends			Director Finance stefan-garner@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk	with local stakeholders: Local residents, businesses and stakeholders
Open	Cabinet	15/12/22	Key	Council Tax Base 2023/24 To report the Council Tax Base for the Borough Council for 2023/24	The Economy		Portfolio Holder for Finance, Risk and Customer Services Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	Not applicable
Open	Cabinet	15/12/22	Non-Key	Write Offs 1 April 2022 to 30 September 2022 Debt written off for the	The Economy		Portfolio Holder for Finance, Risk and	Not applicable

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				period 01 April 2022 to 30 September 2022			Customer Services Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	
Open	Cabinet	19/01/23	Key	Draft Budget & Medium Term Financial Strategy 2023/24 to approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 26th January 2023 and receive their feedback on: General Fund Revenue Budget and Council Tax for 2023/24; Housing Revenue Account budget for 2023/24; Capital Programme; &	Infrastructure	Joint Scrutiny (Budgets) 25 Jan 2023	Leader of the Council Stefan Garner, Executive Director Finance stefan-garner@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk	Discussions with Cabinet following Budget Consultation with local residents, businesses and stakeholders Consultees Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)

Exempt	Decision to be taken by	Date	Key Decision	Subject	Corporate Priorities	Other Committees to Consider Item / Date	Portfolio and Contact Officer details/Author	Proposed consultation and means
				Medium Term Financial Strategy.				
Open	Cabinet	19/01/23	Key	Business Rates Income Forecast 2023/24 To report to and seek endorsement from Members on the Business Rates income forecast for 2023/24	The Economy		Portfolio Holder for Finance, Risk and Customer Services Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	Not applicable
Open	Cabinet	23/02/23	Non-Key	Quarter three 2022/23 performance report Quarter three 2022/23 performance report		Corporate Scrutiny Committee 8 Feb 2023	Leader of the Council John Day, Knowledge, Performance and Insight Co-ordinator johnda@tamworth.gov.uk	None

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Open	Cabinet Council	23/02/23 28/02/23	Key	<p>Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2023/24</p> <p>For Members to approve the Vision Statement & Priority Themes, Corporate Priorities for 2023/24 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Fund Revenue budget and Council Tax for 2023/24;</p> <p>Housing Revenue Account (HRA) budget for 2023/24;</p> <p>the Capital Programme & Corporate Capital Strategy;</p> <p>the Medium Term Financial Strategy (MTFS).</p> <p>and</p> <p>To comply with the requirement of the Council's Treasury Management Policy in</p>	Infrastructure		<p>Leader of the Council</p> <p>Stefan Garner, Executive Director Finance stefan-garner@tamworth.gov.uk,</p> <p>Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk</p>	<p>Discussions with Executive Management Team following Budget Consultation with local residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget)</p>

Exempt	Decision to be taken by	Date	Key Decision	Subject	Corporate Priorities	Other Committees to Consider Item / Date	Portfolio and Contact Officer details/Author	Proposed consultation and means
				reporting to Council the proposed Treasury Management Strategy for the forthcoming year and the Local Government Act 2003 with the reporting of the Prudential Indicators.				
Open	Cabinet	23/02/23	Non-Key	Write Offs 1 April 2022 to 31 December 2022 That Members endorse the amount of debt written off for the period 1st April 2022 to 31 December 2022	The Economy		Portfolio Holder for Finance, Risk and Customer Services Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	Not applicable